

Russian City Breaks Tourist Visa

Please find to follow details for applying for a **1 month single entry Russian tourist visa**. Please feel free to contact us at Edinburgh@ruvisa.co.uk or 0131 6620930 if you have any questions.

Procedure and Requirements

- ✓ Completed visa application form (see notes below) found [here](#)
- ✓ Recent standard UK passport photo
- ✓ Passport (in good condition with at least 2 blank pages and valid for 6 months after return from Russia)
- ✓ Signed copy of our terms and conditions
- ✓ Visa processing fee
- ➔ Please remember to take a note of your application ID and password when you start creating an application form. Please note if you fail to make a note of these details neither you nor we will be able to access and amend the application form in the future if necessary. To simplify the process, we suggest that you choose the following password: **ruvisa1** – that way it will be much easier for us to log in and correct any mistakes if needed.
- ➔ It is also important that you enter the correct visa type. Please note that **no handwriting** is permitted on the application form (apart from signature)

Please ensure that you enter the following:

- ✓ **Patronymic name:** Russian expression for middle name
 - ✓ Passport Type: **Tourist** (unless stated otherwise)
 - ✓ Visa Category: **Tourist**
 - ✓ Visa Duration: **up to 30 days**
 - ✓ Type of Entry: **Single Entry**
 - ✓ Purpose of visit: **Tourism**
 - ✓ “Which institution you are going to visit?” Choose: Tourist Company: **Unicorn, Moscow**
 - ✓ **Number of confirmation:** just type 0
 - ✓ Tourist Company Reference Number: **011227**
 - ✓ **Where do you plan to stay in Russia:** as this is a tourist visa you will have to enter a hotel address here
 - ✓ **Health insurance:** please tick ‘yes’ and type ‘personal health insurance’
- ➔ Select the location where you will be applying for your visa: please select **Visa Application Centre VFS UK (Edinburgh)**.

Please email us a copy of the completed form for us to check before sending the original. Once you have completed the form and we’ve checked it you will have to print it and sign it.

Costs and Processing Time

- ✓ The cost of our complete standard service for a Russian single entry tourist visa is £119; it takes about 7 working days
- ✓ The Express 2 days service costs £219
- ✓ Payment can be made by credit or debit card over the phone or by completing the third party authorisation form and sending it with your documents. Please note there is a 2% surcharge for credit card payments, there is no charge for debit card payments.

Please post your documents to:

RuVisa Ltd Masha Tiplady
103 St Leonard’s Street Edinburgh EH8 9QY